

**Application and Agreement for Use of Warrior Activity Center****RULES AND INFORMATION NEEDED FOR RESERVING THE WARRIOR ACTIVITY CENTER**

1. The Board shall approve all rentals. Forms shall be submitted in a timely manner for board approval.
2. No reservations will be confirmed or guaranteed until there is a signed, completed rental agreement and a deposit of \$200. The deposit can be paid with a check or cash. Money orders are not accepted.
3. If there is no damage or major cleaning that needs to be completed following the event, the \$200.00 deposit will be refunded.
4. All facilities must be cleaned and vacated by 12:00 AM for all rentals.
5. Tables and chairs are located across the gym in the storage closet. Please wipe tables off after use. Return all chairs and tables that were used to the closet. Chairs should be stacked. Everything needs to be returned to the closet!
6. No dunking or hanging on the basketball rims!
7. The use of alcohol or tobacco products is not allowed in the Warrior Activity Center, and if evidenced will result with the police being called.
8. Only the gym, kitchen, and restrooms are available for use during the event and all other areas will remain off-limits and locked.
9. Brooms are located in the janitor's closet in the hall by the bathrooms. Please dust and mop the gym before you leave and mop any spills that occur during the event. Garbage cans are located to the side of the building by the kitchen.

**In the case of an emergency, please contact the  
Eminence School Facilities Director at (502)750-0921**

*Any questions, please call (502) 845-4788 during regular business hours.*

**Application and Agreement for Use of Warrior Activity Center**

**THE WARRIOR ACTIVITY CENTER RENTAL AGREEMENT**

In consideration of the covenants contained herein, the Eminence Board of Education does hereby rent and authorize the undersigned individual or entity to usage of the gymnasium, the kitchen, and the restrooms in the Warrior Activity Center in Eminence, Kentucky.

The date and times during which the undersigned is permitted to utilize the said space shall be:

<b>Start Date (MM/DD/YYYY)</b>	<b>End Date (MM/DD/YYYY)</b>
<b>Start Time (AM / PM)</b>	<b>End Time: (AM / PM)</b>

The undersigned shall post a deposit of \$200.00 which will be refunded upon completion of the following terms.

- \_\_\_\_\_ School personnel will be present at all times
- \_\_\_\_\_ Entrance to the facility will be provided by personnel on duty
- \_\_\_\_\_ Chairs are stacked and returned to the closet
- \_\_\_\_\_ Tables are returned to the closet
- \_\_\_\_\_ Decorations are taken down and facility is left clean
- \_\_\_\_\_ No damage occurs to the tables, chairs or the facility

The undersigned agrees and accepts responsibility and by signing below becomes responsible for all damage that occurs during use and occupancy of the said space.

The undersigned acknowledges receipt of a copy of the rules, which have been adopted for the Warrior Activity Center and agrees to assure that all persons utilizing the premises will abide by the same rules.

The charge for the herby authorized use is (including setup & clean up time)

\$35 per hour _____ X _____	_____ # of hrs (Minimum 4 hrs)	= \$ _____ Total Cost
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Deposit Paid  Yes  No                      Rental Fees Paid:  Yes  No

Nature of the Event: \_\_\_\_\_

Contact Information Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ Renter

\_\_\_\_\_ Date

\_\_\_\_\_ Eminence Board of Education